

Elected Member

Position Description

January 17, 2025

VISION

A better world, by girls

MISSION

To be a catalyst for girls empowering girls

PURPOSE

To provide direct input to the delivery of Guiding within the jurisdiction of the Provincial Council.

ACCOUNTABILITY

Provincial Council

RESPONSIBILITIES

- Actively participates in Provincial Council, bringing the perspectives and opinions of the membership to the discussion and decision-making.
- Assigned special responsibilities of Council projects or committee assignments by the Provincial Commissioner or the Provincial Council.
- To identify any personal learning needs that will enhance performance as a member of the Council. Ensures Guiding is accessible to girls, youth and Guiders by increasing awareness, understanding, and acceptance of Members with special needs, embracing cultural awareness, diversity and inclusivity.
- Other duties as assigned by Provincial Council.

QUALIFICATIONS

- Passion for and commitment to Girl Guides of Canada (GGC) and its mission.
- Ability to work both independently and as part of a team.
- Capacity to prioritize the best interests of the membership and GGC as a whole over personal interests in discussions.
- Strong critical thinking, analytical, and decision-making skills.
- Excellent organizational skills.
- Strong communication skills, including writing, listening, and interpersonal skills, with the ability to communicate effectively across various media.
- Familiarity with Office Suite or willingness to learn.

EXPECTATIONS

- Meet the 72-hour service standard for responding to GGC related email and phone requests.
- Maintain current knowledge of National and Provincial policies, procedures, and programs.
- Act in the best interests of the entire Provincial Council, not personal or regional interests.
- Contribute to the growth and success of Guiding within the Provincial Council.
- Participate fully in all Provincial Council discussions and activities.



- Keep open communication with the Provincial Commissioner and Executive Committee about important issues.
- Prepare for and actively participate in all meetings by reviewing materials, seeking clarification as needed, and making decisions that align with GGC's best interests.
- Collaborate with other Council members to ensure effective management of Guiding in the province.
- Time Commitment:
 - 2-4 hours/week (variable based on Provincial Council projects).

TERM:

- Three (3) year term, with option of renewal

